

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
April 3, 2023  
6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, April 3, 2023, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no "Public Comment".

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, March 6, 2023, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for March 2023, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously.

**Correspondence**

PSATS – 2023 Proposed By-Law Amendment for Dues Increase

*A proposed increase in dues will be considered at the PSATS (Pennsylvania State Association of Township Supervisors) Annual Conference, which is scheduled for late April of 2023. Dues are determined by population, so Cherrytree Township would see its PSATS dues increase from \$540.00/year to \$556.00/year if the change is approved.*

PSATS – 2023 Proposed Resolutions and Nominations Report

*The township has received a report of proposed resolutions and nominations that will be voted upon during the PSATS Annual Conference, which is scheduled for late April of 2023.*

Venango County Regional Planning Commission – Annual Report

**Zoning**

**Permits**

Z-2023-05    Resurrection Baptist Church    3515 State Route 8    new meeting house/auditorium

**Zoning Report**

There was no "Zoning Report".

## **Administrative Action**

### **Financial Report**

Chrissie Kurelowech gave the Supervisors a brief financial report on 2023 finances before they considered voting on projects and materials for 2023. During 2022, the township spent about \$397,000.00 on road maintenance (not including employee labor). She noted that the township received about \$75,000.00 in ARPA (American Rescue Plan Act) funding during 2022, which was put towards the replacement of Lamey Road Culvert No. 1. Considering the recently submitted quotes for stone, the 2022 expenses for salt brine and salt, and an estimate on the Old Route 8 Culvert Replacement Project, she said that those expenses alone total about \$336,000.00. Additionally, the township is in the process of getting quotes for a roof repair/replacement for the township garage. Based on the 2023 budget, it is estimated that revenue will be close to \$694,275.38. During 2022, the revenue was around \$759,966.22, but that total included about \$75,000.00 in ARPA funding. Lew Staub, Roadmaster, noted that Breedtown Road desperately needs a seal coat and that the Supervisors might want to consider spending money on that during 2023.

### **Pipe Quotes - Review**

Chrissie Kurelowech presented quotes for pipe (various sizes) to the Supervisors. She said that Lew Staub specifically asked for quotes on plain end pipe, but after she sent the specifications to several vendors, the vendors told her that plain end pipe has been difficult to get since the pandemic. A couple of them said they did not think they could guarantee that they would be able to get plain end pipe. Consequently, she obtained quotes for both plain end pipe and bell end pipe. Some vendors submitted quotes for both and others submitted quotes for only bell end pipe. There were four quotes submitted for bell end pipe (Chemung Supply, Interstate Pipe & Supply, Core & Main, and Titusville Pipe & Supply), with the lowest quote being from Interstate Pipe & Supply for \$15,858.00. There were two quotes submitted for plain end pipe (Chemung Supply and Core & Main), with the lowest quote being from Core & Main for \$18,306.16. The prices were significantly higher than they were the last time the township obtained quotes for pipe (2020). Lew Staub suggested that the township uses the pipes that it has, gets what it needs as it needs it, and that the Supervisors consider seeking quotes again next year. The Supervisors agreed. On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to reject all of the quotes for pipe. The full bid results are attached.

### **Roof Quotes - Review**

Chrissie Kurelowech told the Supervisors that Tim McGrath had been working on getting quotes to repair/replace the roof on the township garage, but that he was unable to attend the meeting. She said that she would put the item on the agenda for the next regular monthly meeting, which is scheduled for Monday, May 1, 2023.

### **Salt Brine – 150,000 Gallons – Vote to Seek Bids**

On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to put 150,000 gallons of salt brine out for bid. The salt brine must not be regulated by PA DEP (Pennsylvania Department of Environmental Protection) and must contain at least 25% chlorides. Bids will be opened and reviewed at the next regular monthly meeting, which is scheduled for Monday, May 1, 2023.

### **2023 Stone RFO – Review Quotes and Vote**

Quotes for stone from Allegheny Aggregates, Inc., Hasbrouck Sand & Gravel, Inc., IA Construction Corporation, Hillside Stone, and Glenn O. Hawbaker, Inc. were reviewed by the Supervisors. The prices were significantly higher than they were in 2022. Discussion was held about whether the township should accept the quantities and prices

presented, or lower the quantities and seek new quotes. On a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously, the Supervisors voted to award Item #1, Item #2, Item #3, and Item #4 to the lowest bidder, Hasbrouck Sand & Gravel, Inc., and Item #5 to the lowest bidder, Hillside Stone. The total for all of the gravel is \$218,934.50, which is \$46,312.50 higher than the total for 2022 (\$172,622.00) and the 2022 total included a higher quantity of Item #1 (AS1 Antiskid). Quantities and prices are listed below. The full bid results are attached.

<i>Item #</i>	<i>Item Description</i>	<i>Tons</i>	<i>Cost Per Ton</i>	<i>Total Cost</i>
1	AS1 Antiskid	1,800	\$10.39	\$18,702.00
2	2RC Gravel – Tailgate Delivery	14,400	\$12.49	\$179,856.00
3	2RC Gravel – Stockpile	500	\$12.49	\$6,245.00
4	AASHTO#57 Type C	600	\$16.49	\$9,894.00
5	2A Limestone	150	\$28.25	\$4,237.50

## **Committee Reports**

### **VFD**

Tom Huffman, VFD Fire Chief, reported that there were 14 calls since the last meeting. Of the 14 calls, 1 was an MVA with no injuries, 3 were EMS, 6 were public service, 2 were severe weather incidents (consisting of 25 trees and public service calls), 1 was dispatched and canceled, and 1 was a search for a person.

The VFD voted to install a numeric key pad on the man door on the north end of the building. Once installed, the VFD will collect the bulk of the building keys and return to the township. The VFD officers will still have keys.

The last spring shoot will be held on Tuesday, April 4, 2023. Tickets for the VFD's annual gun raffle are out. The raffle will be held at the Cherrytree Township VFD on Saturday, June 17, 2023. The doors will open at 3:30 p.m., which is a later starting time than in previous years.

Tom Huffman said that the VFD has the materials for new dry hydrants and the materials to fix the dry hydrant on Cherrytree Road, but needs the township's backhoe and an operator. Lew Staub told Tom Huffman to let the road crew know when the VFD plans to do the work and the road crew will put it on the schedule.

### **EMA**

There was no report.

### **Road**

Lew Staub, Roadmaster, reported that the road crew spent 1 day fixing intersections and spots, spent 7 days pushing trees off of roads, cleaned the trucks twice, put antiskid down 8 times (without plowing) and plowed and put antiskid down twice. They checked roads 5 times, spent 2 days blowing antiskid off roads, spent 1 day cleaning pipes, spent 3 days cold patching blacktops, graded 6 roads, and fixed a STOP sign.

As for equipment, new rear tires were put on the 2019 JCB backhoe and a hydraulic line and a spreader bearing were replaced on the 2009 International. Wiring on the 2002 International was fixed and the road crew worked on the 2007 JCB backhoe's wiring. The moldboard was put back on the grader.

## **Old Business**

### **Executive Session – Thursday, March 15, 2023**

Jim Waugh announced that the Supervisors held an executive session on Thursday, March 15, 2023, at 4:00 p.m., to discuss legal issues. In attendance were Jim Waugh, Dave Zdanko, and Rob Kellogg (Supervisors), Alan Shaddinger (Solicitor), Tim McGrath (Zoning Officer), and Chrissie Kurelowech (Secretary-Treasurer).

### **Old Route 8 Culvert Replacement Project**

Chrissie Kurelowech reported that bids will be accepted for the Old Route 8 Culvert Replacement Project until 10:00 a.m. on Thursday, April 27, 2023, at which time there will be a public bid opening at the township building with Mark Corey, Township Engineer. Mark will review the bids submitted to make sure all bid specifications are met and will make a recommendation to the Supervisors, who will vote on the matter at their regular monthly meeting scheduled for Monday, May 1, 2023.

## **New Business**

There was no “New Business”.

## **Adjournments**

The meeting adjourned at 6:24 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer