

**Cherrytree Township Board of Supervisors**  
**Regular Monthly Meeting**  
**March 6, 2023**  
**6:00 p.m.**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, March 6, 2023, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no "Public Comment".

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, February 6, 2023, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for February 2023, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

**Correspondence**

Venango County – 2023 Household Hazardous Waste and Electronic Waste Collection  
*There are four household hazardous and electronic waste collection days scheduled during 2023 by Venango County (February 25, May 27, August 5, and November 4). These events are not free and require pre-registration. To pre-register, call Nobel Environmental at (412) 567-6566 or visit [www.nobleenviro.com](http://www.nobleenviro.com). All events will be held at 134 Hangar Drive in Franklin (near Franklin Airport).*

PennDOT – Traffic Counting on Municipally Owned Roads

*The township has been notified that PennDOT has hired a contractor to collect traffic data on various municipally owned roads across the state. The data collection will take place between March 1, 2023 and November 16, 2023 and the data will be used to "help improve PennDOT's traffic data inventory" and will also be reported to the Federal Highway Administration (FHWA). Data will be collected in the following three locations within the township: Turkey Farm Road (Route 8 to Shreve Road), Pat Tarr Road (100 ft. north of Route 8), East Troy Road (0.1 mile north of Route 27).*

PennDOT – 2023 Liquid Fuels Tax and Turnback

*Chrissie Kurelowech reported that the township recently received \$197,147.93 in Liquid Fuels Tax revenue, which is \$5,835.00 more than last year. Additionally, \$24,240.00 was received in Liquid Fuels Turnback revenue for Dempseytown-Gresham Road.*

PSATS News Bulletin

## **Zoning**

### **Permits**

Z-2023-03	Austin Armstrong	3456 State Route 8	new 12' by 40' greenhouses (2)
Z-2023-04	Donald and Kristyna Gould	1306 Cherrytree Road	24' by 28' addition to existing garage

### **Zoning Report**

Tim McGrath, Zoning Officer, reported that two permits were issued during the month, one for new greenhouses and one for an addition to a garage.

On February 15, 2023, Tim McGrath met with Parker Sloan, of Cypress Creek Renewables, and Jenna Dillion, of the Venango County Regional Planning Commission, to discuss outstanding items related to the construction of the solar farm on Route 8. There are several agreements that still need executed and recorded at the courthouse. Jenna Dillion offered to have the agreements recorded for the township when they are ready. Permits for road bonding and boring (under Sopher Road) were also discussed. There will be two entrances off of Route 8, which should limit damage to township roads. Lew Staub, Roadmaster, said that Cypress Creek Renewables asked him if a permit would be needed to install a driveway at the top of the hill on Sopher Road and he told them that the township does not require driveway permits, but he still does not know exactly where they plan to put the driveway.

Tim McGrath has been working with Norman Kight, who owns a parcel of land that is just under 1 acre on Turkey Farm Road, to discuss development options. The owner would like to put a small house on the property or possibly build storage rental units and Tim McGrath is determining zoning requirements.

Donna Appel contacted Tim McGrath for a permit to open a bed and breakfast in a commercial/light industrial zoning district on Route 8. A hotel or a motel is a permitted use in a commercial/light industrial zoning district, but a bed and breakfast is not. Tim McGrath is continuing to gather information on this project in an effort to work through the permitting process with Donna Appel.

Tim McGrath is drafting a letter to the owners of 1220 South Perry Street (Bliznesky) regarding accumulating junk on the property. The township has been trying to resolve the problem for 10 years and has been unsuccessful.

Jim Waugh asked Tim McGrath if he has been working towards getting junk removed from 1722 Breedtown Road (Walters). The township has been trying to get 1722 Breedtown Road cleaned up for many years. Tim McGrath said that he has not received a formal complaint regarding the condition of the property since being appointed to the position of Zoning Officer. A discussion took place regarding whether or not the house is vacant. Chrissie Kurelowech said that the property is scheduled for judicial sale, so there is a possibility that it will soon have a new owner.

## **Administrative Action**

### **Resolution #23-42 – McDaniel Single Residence Sewage Treatment Plant**

On a motion made by Jim Waugh, seconded by Dave Zdanko, and carried unanimously, the Supervisors voted to adopt Resolution #23-42, approving a single residence sewage treatment plant for Daniel McDaniel at 492 Fairview Road.

### **Old Route 8 Pipe Replacement**

Chrissie Kurelowech asked the Supervisors for permission to contact Mark Corey, Township Engineer, to begin the process of putting the replacement of six culvert pipes on Old Route 8 out for bid. The project is estimated to cost the township \$37,500.00 and

Venango County will contribute \$10,000.00 (2023 County Liquid Fuels Aid), leaving the township with a balance of approximately \$27,500.00. On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to put the replacement of six culvert pipes on Old Route 8 out for bid. Chrissie Kurelowech will contact Mark Corey to begin the process.

**2023 Stone RFQ – Discuss Quantities – Vote to Seek Quotes**

On a motion made by Dave Zdarko, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to seek quotes for the types and quantities of stone listed below. Chrissie Kurelowech will send out an RFQ (Request for Quote) and have the quotes due before the next regular monthly meeting, which is scheduled for Monday, April 3, 2023, at 6:00 p.m. The Supervisors will review the quotes at that time.

<i>Item</i>	<i>Tons</i>
<i>AS1 Antiskid</i>	<i>1,800</i>
<i>2RC Gravel – Tailgate Delivery</i>	<i>14,400</i>
<i>2RC Gravel – Stockpile</i>	<i>500</i>
<i>AASHTO#57 Type C</i>	<i>600</i>
<i>2A Limestone</i>	<i>150</i>

**Committee Reports**

**VFD**

Tom Huffman, VFD Fire Chief, reported that there were 10 calls since the last meeting. Of the 10 calls, 2 were in Crawford County and 8 were in Venango County. Both of the calls in Crawford County were building fires. Of the calls in Venango County, 3 were EMS and 5 were public service.

A cascade system was obtained from Pinegrove VFD. The VFD is also in the process of obtaining a shipping container to use for training.

The spring shoots will continue to be held every Tuesday evening through Tuesday, April 4, 2023. The doors open at 5:30 p.m. and the shooting begins at 6:00 p.m., or possibly earlier, if ten shoots are filled before 6:00 p.m.

The VFD's annual gun raffle has been scheduled for Saturday, June 17, 2023 and will be held at the Cherrytree Township VFD. Tickets will be available soon.

**EMA**

There was no report.

**Road**

Lew Staub, Roadmaster, reported that the road crew checked roads 4 times, spent 2 days working on a ditch on Dempseytown-Gresham Road, put antiskid down 6 times, and cleaned the trucks twice. They installed a new STOP sign on Shreve Road at Black Road and spent 5 days fixing holes and intersections. The road crew also spent 2 days pushing trees off of roads, blew off intersections, spent 2 days cleaning pipes, and spent 4 days blowing leaves.

As for equipment, the road crew repacked the lift cylinder and slide cylinder on the grader. They took the moldboard off the grader and burned bad metal out, replacing it with new metal. They also burned the bottom slide rod off and welded a new bar on and painted. The work on the grader took 11.5 days.

The 2019 JCB backhoe received a new filler neck for the DEF (Diesel Exhaust Fluid) tank, a new cap, and the DEF filter was changed.

The road crew also worked on the wiring on the 2007 JCB backhoe twice and changed a tire on the 2017 Massey Ferguson tractor.

Lew Staub suggested obtaining quotes for pipes of differing sizes to be used throughout the township on various projects and the Supervisors agreed that it would be a good idea. Quotes will be discussed at the next regular monthly meeting of the Board of Supervisors, scheduled for Monday, April 3, 2023.

## **Old Business**

### **Clean-Up Weekend – Allowable Items**

Chrissie Kurelowech reported that she recently contacted Harley Richards for clarification on the types of materials he will accept on Clean-Up Weekend (Saturday, June 3, 2023 and Sunday, June 4, 2023). He will accept covered electronic devices (printers, fax machines, etc.), with the exception of cathode ray tubes. He will also accept car batteries and scrap metal. No tires will be accepted.

## **New Business**

### **2022 Municipal Audit**

The Board of Auditors (Stacey Armstrong, Roger Patterson, Nick Matkozych) has finished the 2022 Municipal Audit and filed the 2022 Municipal Annual Audit and Financial Report with the PA DCED (Pennsylvania Department of Community and Economic Development). The report has also been filed with Venango County. Chrissie Kurelowech presented the Supervisors with a copy of the report.

### **Bathroom Floors**

Jim Waugh suggested that the floors in the bathrooms in the township building be stripped and waxed. He obtained a quote for approximately \$500.00 to strip and wax the floors in both bathrooms and he asked Dave Zdarko and Rob Kellogg if they would be in favor of the township paying for half and the VFD paying for half. On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors agreed to pay for half of the \$500.00 cost (approximate) to strip and wax the floors in both bathrooms in the township building. Jim Waugh will seek approval of the VFD at the VFD's next monthly meeting (Monday, March 13, 2023).

### **Garage Roof**

Jim Waugh suggested getting quotes to repair the roof on the township garage and Dave Zdarko and Rob Kellogg were both in favor. Quotes will be reviewed and considered at a future regular monthly meeting of the Board of Supervisors.

## **Executive Session**

The Supervisors went into an executive session at 6:30 p.m. and returned at 6:36 p.m. Jim Waugh told those in attendance that legal issues related to Cypress Creek Renewables and the solar project on Route 8 were discussed.

## **Adjournments**

The meeting adjourned at 6:36 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer